

23718 W US Hwy 27
High Springs, Florida 32643



Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.gov

**CITY COMMISSION BUDGET WORKSHOP
AGENDA
CITY HALL
COMMISSION CHAMBERS**

APRIL 25, 2024

5:30 PM

**MAYOR KATHERINE WEITZ
VICE MAYOR TRISTAN GRUNDER
COMMISSIONER WAYNE BLOODSWORTH
COMMISSIONER ANDREW MILLER
COMMISSIONER BYRAN WILLIAMS**

(A) CALL TO ORDER

(B) ROLL CALL

(C) INVOCATION AND PLEDGE OF ALLEGIANCE:

(D) BUSINESS ITEMS:

1. UPDATE ON FY24 GENERAL FUND OPERATING BUDGET.

(E) MOTION TO ADJOURN.

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON TH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THE CITY COMMISSION MEETINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 23718 W US HWY 27, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386) 454-1416.



Commission Agenda Item Request Form

MEETING DATE: **APRIL 25, 2024**

SUBJECT: **FY24 OPERATING BUDGET WORKSHOP**

AGENDA SECTION: **NEW BUSINESS**

DEPARTMENT: **FINANCE**

PREPARED BY: **DIANE WILSON, FINANCE DIRECTOR**

RECOMMENDED ACTION: **DISCUSS FY24 OPERATING BUDGET**

Summary

This workshop will provide an update on the FY24 operating budgets for the General Fund City departments, including actuals through March 31, 2024 and year end projections.

ATTACHMENT:
Budget vs. Actual Report by Department

REVIEWED BY CITY MANAGER: Yes

| General Fund Departments | FY24 Budget | FY24 Actuals Year to Date | FY24 Year End Projection |
|-----------------------------|---------------------|------------------------------|-----------------------------|
| City Commission | \$ 133,223 | \$ 61,464 | \$ 124,827 |
| City Clerk* | \$ 234,615 | \$ 123,970 | \$ 237,615 |
| City Attorney | \$ 87,799 | \$ 32,742 | \$ 81,799 |
| City Manager | \$ 382,080 | \$ 216,484 | \$ 392,669 |
| Finance | \$ 339,556 | \$ 150,273 | \$ 324,572 |
| Human Resources | \$ 20,800 | \$ 4,567 | \$ 20,800 |
| Utility Billing | \$ 274,054 | \$ 111,022 | \$ 238,220 |
| Police | \$ 2,769,548 | \$ 1,385,239 | \$ 2,769,047 |
| Planning & Codes | \$ 220,692 | \$ 95,126 | \$ 167,262 |
| Information Technology | \$ 404,622 | \$ 182,094 | \$ 397,440 |
| Public Information Office | \$ 29,497 | \$ 7,117 | \$ 25,587 |
| Parks & Recreation** | \$ 395,865 | \$ 253,836 | \$ 423,184 |
| Cemetery | \$ 67,081 | \$ 15,491 | \$ 39,705 |
| Streets | \$ 703,500 | \$ 318,872 | \$ 689,256 |
| Facilities*** | \$ 129,565 | \$ 103,214 | \$ 165,169 |
| Total Operating | \$ 6,192,497 | \$ 3,061,510 | \$ 6,097,151 |

| | | | |
|--------------------------------------|---------------------|-------------|---------------------|
| Transfers Out of General Fund | | | |
| Fire | \$ 1,207,323 | \$ - | \$ 930,986 |
| CRA TIF | \$ 124,735 | \$ - | \$ 124,735 |
| Total Transfers | \$ 1,332,058 | \$ - | \$ 1,055,721 |

| | | | |
|------------------------------------|---------------------|---------------------|---------------------|
| Total General Fund Expenses | \$ 7,524,555 | \$ 3,061,510 | \$ 7,152,872 |
|------------------------------------|---------------------|---------------------|---------------------|

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|------------------------------|---------------------|---------------------|---------------------|
| General Fund Revenues | \$ 7,524,555 | \$ 5,009,661 | \$ 7,086,249 |
|------------------------------|---------------------|---------------------|---------------------|

Unbudgeted Items

* Commission vacancy election expense

** \$19,212 Civic Center A/C, Painting, Pressure Washing

*** \$30,154 for replacement glass at Customer Service Counter in Lobby.

PTO Payouts in City Manager's office and Parks & Recreation