

City of High Springs
Building Department
23666 NW 185th Road
High Springs, Florida 32643



Telephone (386) 454-7322
Email: building@highsprings.gov
Web: www.highsprings.gov

DEPARTMENT OF PLANNING, DEVELOPMENT & CODES

ROOFING PERMIT APPLICATION

******PERMIT EXPIRES 180 DAYS FROM DATE OF ISSUE******

**Plans must comply with: Florida Building Code, 8th Edition, 2020 NEC,
City of High Springs Code of Ordinances & Land Development Code**

Date: _____ **ROOFING PERMIT #** _____
Property Owners Name: _____
Owner's Address: _____ Phone#: _____
City: _____ State: _____ Zip Code: _____
Job Site Address _____
Contractor: _____ License #: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Tax Parcel #: _____

Notice of Commencement required for all permits that are \$5000 or more in value.

Roof Valuation \$ _____ ***Residential*** _____ ***Commercial***

CHECK APPLICABLE INFORMATION BELOW:

____ New ____ Re-roof ____ Roof-Over Number of Squares _____
____ 18" Lap ____ Tape & Sheathing ____ Peel & Stick
____ Asphalt Shingles must comply with ASTM D225 or D3462 Florida Approval # _____
____ Roof Pitch _____ Felt Pounds: ____ 15 lb. ____ 30 lb.
____ Wood Shingle and Shakes: Must comply with Chapter 1507.9 of the Florida Building Code.
____ Slate and Slate Type Shingles: Must comply with Chapter 1507.7 of the Florida Building Code.
____ Roof Tile: Must comply with 1507.3 of the Florida Building Code.
____ Metal Shingles: Chapter 1507.5
____ Metal Panels/Architectural Metal: Chapter 1507.4
____ Structural Metal Roofing: Chapter 1507.5
____ Low Slope/Bituminous Roof Systems: Chapter 1507
____ Other Roofing System: If you are installing a system that is not indicated above, please explain
below and provide technical data to support the system.

Owner/Contractor _____ Date _____

**DISCLOSURE STATEMENT OWNER/CONTRACTOR AND/OR ASBESTOS ABATEMENT PERMIT
FLORIDA STATUTES 489.103/469.002 & FLORIDA BUILDING CODE 104.4.4**

F.S.S. 489.103

STATE LAW REQUIRED CONSTRUCTION TO BE DONE BY A LICENSED CONTRACTOR. YOU HAVE APPLIED FOR A PERMIT UNDER AN EXEMPTION TO THAT LAW. THE EXEMPTION ALLOW YOU, AS OWNER OF THE PROPERTY, TO ACT AS YOUR OWN CONTRACTOR EVEN THOUGH YOU DO NOT HAVE A LICENSE. YOU MUST SUPERVISE THE CONSTRUCTION YOURSELF. YOU MAY BUILD OR IMPROVE A ONE OR TWO-FAMILY HOME, RESIDENCE OR FARM BUILDING. YOU MAY ALSO BUILD OR IMPROVE A COMMERCIAL BUILDING AT A COST OF \$25,000 OR LESS. THE BUILDING MUST BE FOR YOUR OWN USE AND OCCUPANCY. IT MAY NOT BE BUILT FOR SALE OR LEASE. IF YOU SELL OR LEASE MORE THAN ONE BUILDING YOU HAVE BUILT WITHIN ONE YEAR AFTER THE CONSTRUCTION IS COMPLETE, THE LAW PRESUMES THAT YOU HAD BUILT IT FOR SALE OR LEASE, WHICH IS A VIOLATION OF THIS EXEMPTION. YOU MAY NOT HIRE AN UNLICENSED PERSON AS YOUR CONTRACTOR. IT IS YOUR RESPONSIBILITY TO MAKE SURE THE PEOPLE EMPLOYED BY YOU HAVE LICENSES REQUIRED BY THE STATE LAW AND COUNTY LICENSING ORDINANCES. ANY PERSON WORKING ON YOUR BUILDING WHO IS NOT LICENSED MUST WORK UNDER YOUR SUPERVISION AND MUST BE EMPLOYED BY YOU, WHICH MEANS THAT YOU MUST DEDUCT FICA AND WITHHOLDING TAX AND PROVIDE WORKERS COMPENSATION FOR THAT EMPLOYEE, AS PRESCRIBED BY LAW. YOUR CONSTRUCTION MUST COMPLY WITH ALL APPLICABLE LAWS, ORDINANCES, BUILDING CODES AND ZONING REGULATIONS. OWNERS MUST PROVIDE DIRECT, ONSITE SUPERVISION THEMSELVES OF ALL WORK NOT PERFORMED BY LICENSE CONTRACTORS – THAT DUTY CANNOT BE DELEGATED.

F.S.S. 469.002 7 FLORIDA BUILDING CODE 104.4.4

STATE LAW REQUIRED ASBESTOS ABATEMENT TO BE DONE BY LICENSED CONTRACTORS. YOU HAVE APPLIED FOR A PERMIT UNDER AN EXEMPTION TO THAT LAW. THE EXEMPTION ALLOWS YOU AS THE OWNER OF YOUR PROPERTY, TO ACT AS YOUR OWN ASBESTOS ABATEMENT CONTRACTOR EVEN THOUGH YOU DO NOT HAVE A LICENSE. YOU MUST SUPERVISE THE CONSTRUCTION YOURSELF. YOU MAY MOVE, REMOVE, OR DISPOSE OF ASBESTOS-CONTAINING MATERIALS ON A RESIDENTIAL BUILDING WHERE YOU OCCUPY THE BUILDING AND THE BUILDING IS NOT FOR SALE OR LEASE, OR IF THE BUILDING IS A FARM OUTBUILDING ON YOUR PROPERTY. IF YOU SELL OR LEASE SUCH BUILDING WITHIN ONE YEAR AFTER THE ASBESTOS ABATEMENT IS COMPLETE, THE LAW WILL PRESUME YOU INTENDED TO SELL OR LEASE THE PROPERTY AT THE TIME THE WORK WAS DONE WHICH IS A VIOLATION OF THIS EXEMPTION. YOU MAY NOT HIRE AN UNLICENSED PERSON AS YOUR CONTRACTOR. YOUR WORK MUST BE DONE ACCORDING TO ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS WHICH APPLY TO ASBESTOS ABATEMENT PROJECTS. IT IS YOUR RESPONSIBILITY TO MAKE SURE THAT PEOPLE EMPLOYED BY YOU HAVE LICENSES REQUIRED BY STATE LAW AND BY COUNTY OR MUNICIPALITY LICENSING ORDINANCES.

507.2.2 Roof Diaphragm.

Where roofing materials are moved from more than 50 percent of the roof diaphragm of a building or section of a building where the roof diaphragm is a part of the main windforce-resisting system the integrity of the roof diaphragm shall be evaluated and if found deficient because of insufficient or deteriorated connections, such connections shall be provided or replaced.

I CERTIFY BY MY SIGNATURE THAT I HAVE READ AND UNDERSTAND THIS DISCLOSURE STATEMENT AND THAT I SHALL COMPLY WILL ALL THE REQUIREMENTS FOR ISSUANCE OF AN OWNER/BUILDER PERMIT.

PROPERTY OWNER/CONTRACTOR

DATE

23666 NW 185th Road
High Springs, Florida 32643



Telephone: (386) 454-7322 ext 2

INSPECTION AFFIDAVIT

Permit # _____

Jobsite Address: _____

I, _____, licensed as a(n) _____ Contractor*/Engineer/Architect,
(please print name and check License Type)

_____ FS 468 Building Inspector*, License # _____ on or

about _____, I did personally inspect the:
(Date & Time)

_____ roof deck nailing and/or _____ secondary water barrier work at:

(Joe Site Address)

Roof Deck: OSB _____ Thickness _____ Plywood _____ Thickness _____

Replaced any rotten wood per FBEC 611 and added crickets or saddles on ridge side of any chimney over 30 inches in width per FRBC 905.2.8.3.

Based upon that examination I have determined the installation was done according to the Hurricane Mitigation Retrofit Manual (Based on 553.844 F.S.)

I hereby certify all roof coverings and ventilation are installed in compliance with manufacturers specifications and applicable edition of the Florida Building Code.

Signature of Contractor, or FS 468 Building Inspector

STATE OF FLORIDA
COUNTY OF ALACHUA

Sworn and subscribed before me
this _____ day of _____, 20_____
by _____
who is/are personally known to me or has/have produced
_____ as identification.

(SEAL ABOVE)

Notary Public:

*General, Building, Residential, or Roofing Contractor or any individual certified under 468 F.S. to make such an inspection. Include photographs of each plane of the roof with the permit number or address number clearly shown marked on the deck for each inspection.