

23718 W US HWY 27  
High Springs, Florida 32643



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**CHARTER REVIEW BOARD MEETING  
AGENDA  
City Hall  
23718 W US HWY 27**

**MAY 6, 2024**

**6:00 PM**

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**CHAIR SUE WELLER  
MEMBER LYNN JAMISON  
MEMBER JACOB NEWTON  
MEMBER CHRISTY SWILLEY  
MEMBER JULIE TAPIA-RUANO**

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**CALL TO ORDER:**

SUE WELLER, CHAIR

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

ANGELA STONE, CITY CLERK

**BUSINESS ITEMS.**

- 1. APPROVAL OF APRIL 29, 2024, MINUTES**
- 2. DISCUSS, CONSIDER AND ACT ON RECOMMENDATIONS FOR CHARTER AMENDMENTS**
- 3. CITIZEN COMMENTS**

**MOTION TO ADJOURN**

**PLEASE NOTE.** IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN CHARTER REVIEW COMMITTEE MEETINGS, SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 23718 W US HWY 27, HIGH SPRINGS, FLORIDA 32643, TELEPHONE (386)454-1416.

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CHARTER REVIEW BOARD  
MINUTES  
April 29, 2024

Chair Weller called the meeting to order at 6:00 p.m.

Pledge of Allegiance.

Roll Call: Chair Sue Weller - Present  
Member Julie Tapia-Ruano -Present  
Member Jacob Newton - Present  
Member Lynn Jamison- Present  
Member Christy Swilley - Present

Staff Present: Jami Echeverri, Executive Assistant  
Clay Martin, City Attorney

**BUSINESS ITEMS**

1. APPROVAL OF APRIL 22, 2024, MINUTES

**Member Jamison Motioned to approve the minutes of the April 22, 2024, Charter Review Meeting Minutes.**

**Second Member Swilley.**

**Motion carried 5-0.**

2. DISCUSS CONSIDER AND ACT ON CHARTER AMENDMENTS

**Section 1.02**

**Member Jamison expressed concerns on lack of user friendly access to information that may accompany the charter (ref to corporate land boundaries)**

**Attorney Martin suggested coordinating with the City Clerks office to provide these records as they could change periodically.**

**Section 2.01**

Chair Weller questioned the placement and order of the changes regarding.

Attorney Martin requested clarification on should the changes be moved to 2.02 or section 4.  
The Charter Review Board discussed and believed it would fit best in section 2.02.

**Member Tapia-Ruano Motioned to approve the amendment to section 2.01A .**

**Second Member Jamison.**

**Motion carried 5-0**

Member Jamison expressed concerns for lack of consequences to the Commissioners for giving direct instruction to staff. (section 2.06)

Attorney Martin proposed “consequence by censure” i.e. questioning the charter's conflicting behavior in public meetings.

**Section: 2.08**

The Charter review board discussed the changes and edits to the verbiage regarding a reasonable time frame to allow for special commission meetings.

It was discussed and requested to strike the wording regarding holding a meeting at 10:00am the day immediately following an election to induct a new commissioner.

**Section 2.09**

Chair Weller questioned the usage of the word “may” rather than “shall” in section 2.09.

Attorney Martin explained its use and how it pertained to this section.

Chair Weller requested new language for section 2.09 as discussed by the board.

**Member Jamison requested to have the last sentence of section 3.01 stricken from the charter as motioned and approved at previous Charter Review Meeting**

**Section 4.05**

**Member Newton Motioned to approve the language in section 4.05 D as amended.**

**Second Member Tapia-Ruano.**

**Motion carried 5-0.**

**3. CITIZEN COMMENTS**

None

**Discussion took place and it was agreed to hold one additional meeting on May 13<sup>th</sup>, 2024 6:00 pm to finalize all requested amendments.**

**Member Swilley Motioned to adjourn.**

**Member Tapia-Ruano Second**

**Chair Weller adjourned at 6:51 pm.**