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CHARTER REVIEW BOARD
MINUTES
March 4, 2024

City Clerk Angela Stone called the meeting to order at 5:30 p.m.

Pledge of Allegiance.

Roll Call: Member Julie Tapia-Ruano -Present
 Member Sue Weller - Present
 Member Jacob Newton - Present
 Member Lynn Jamison Present
 Member Christy Swilley - Present

Staff Present: Angela Stone, City Clerk
 Scott Walker, City Attorney
 Jami Echeverri, Assistant City Clerk

BUSINESS ITEMS

INTRODUCTION OF CHARTER REVIEW BOARD MEMBERS AND STAFF.

1. ACCEPT NOMINATIONS AND ELECT CHAIR AND VICE-CHAIR.

Julie Tapia Ruano Motion to nominate Sue Weller as Chair
Lynn Jamison Second
Motion carried 5-0

Lynn Jamison Motion to nominate Christy Swilley as Vice-Chair
Jacob Newton Second
Motion carried 5-0

2. DISCUSS OVERALL MISSION OF THE CHARTER REVIEW BOARD.

The charter review board is to review the Charter and within ninety days of their appointment they should make a recommendation to the Commission any alterations, revisions, and/or amendments to the Charter that are desired. The Commission will then review the recommendations of the Charter Review Board and can if they decide, submit such amendments to the electorate at the next general election.

Attorney Walker gave an explanation and overview of the process and purpose for the charter review board. He asked if the Board had any specific direction for his office with regard to input and research from similar municipalities.

Members of the board requested to see a history of charter review changes from similar municipalities.

Member Jacob Newton – advised he had some potential items to discuss changing and provided all members present with a handout of potential changes.

Member Jamison asked if there had been any requests or recommendations from the commission, citizens, or the Clerk's office regarding charter changes.

Clerk Stone advised she had not seen anything from any of the commission or citizens, at this time. She advised the only input she was aware of that directly affected the clerk's office would be Commission seat terms as they affect the municipal election.

3. DISCUSS POTENTIAL DATES FOR FUTURE MEETINGS.

Discussion took place with the board members about what dates worked best for them all. Attorney Walker advised certain dates that he would be unavailable as he has engagements at other municipalities. The Charter Review members discussed and decided to have meetings March 25, 2024; April 1st, 8th, 15th, 22nd, and 29th at 6:00pm.

4. OTHER COMMENTS.

Julie Tapia-Ruano Motioned to adjourn.
Chair Weller adjourned 6:10pm.