

23718 W US HWY 27
High Springs, Florida 32643



Telephone: (386) 454-1416
Facsimile: (386) 454-2126
Web: www.highsprings.us

**HIGH SPRINGS HISTORIC PRESERVATION BOARD
COMMISSION CHAMBER
AGENDA**

February 19, 2024

6:30 P.M.

CALL BOARD TO ORDER:	VICE CHAIR – BRAD RIDDLE
PLEDGE OF ALLEGIANCE:	VICE CHAIR – BRAD RIDDLE
ROLL CALL:	PLANNING TECHNICIAN – KRISTYN ADKINS
APPROVAL OF MINUTES:	December 18, 2023 January 16, 2024

NEW BUSINESS:

- 1. APPOINT NEW CHAIR**
- 2. Z24-000007: CERTIFICATE OF APPROPRIATENESS – FRAME IN WALL AND BACK DOOR (SHEFFIELD ENTERPRISES LLC)**
- 3. Z24-000008: CERTIFICATE OF APPROPRIATENESS – RESIDENTIAL SHED (FORREST)**
- 4. Z24-000009: CERTIFICATE OF APPROPRIATENESS – SIDING REPLACEMENT & EXTERIOR PAINT (WOMEN’S CLUB)**

AJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE PLAN BOARD WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN CITY MEETING SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 23718 W US HWY 27 HIGH SPRINGS, FLORIDA 32643. TELEPHONE (386) 454-1416 EXT 7237

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**HIGH SPRINGS
HISTORIC PRESERVATION BOARD
MEETING MINUTES
January 16, 2024**

Meeting called to order by Chair Alderman at 6:30PM
Pledge of Allegiance: Chair Alderman

ROLL CALL PLAN BOARD:

Chair Donald Alderman – Present

Vice-Chair Bradley Riddle – Present

Member Tim Bolliger - Present

Member Rick Testa - Present

Member Mark Bertocci – Absent

STAFF PRESENT:

Ashley Stathatos, City Manager
Scott Walker, City Attorney
Kristyn Adkins, Planning Technician

NEW BUSINESS:

**1. Z24-000002 – CERTIFICATE OF APPROPRIATENESS – EXTERIOR PAINT
(SONYA ALTMAN)**

Staff presented the item for exterior paint.

**Motion Member Riddle to approve Z24-000002, seconded by Member Testa.
Motion passed 4-0.**

**2. Z24-000003 – CERTIFICATE OF APPROPRIATENESS – REROOF (BRENDA
GAMBERTON)**

Staff presented the item, and explained the reason the applicant is having to change to another material is because she cannot get her insurance renewed unless the roof is

replaced, and that a like-for-like replacement would cost over \$40,000. The proposed roof is still metal, and the same color, but different material.

Chair Alderman spoke of his experience with roof insurance.

**Motion Member Testa to approve Z24-000003, seconded by Member Bolliger.
Motion passed 4-0.**

Motion Bolliger to adjourn, seconded by Member Riddle. Meeting adjourned at 6:35PM.

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**HIGH SPRINGS
HISTORIC PRESERVATION BOARD
MEETING MINUTES
December 18, 2023**

Meeting called to order by Chair Alderman at 8:30PM
Pledge of Allegiance: Chair Alderman

ROLL CALL PLAN BOARD:

Chair Donald Alderman – Present

Vice-Chair Bradley Riddle – Present

Member Tim Bolliger - Present

Member Rick Testa - Present

Member Mark Bertocci – Present

STAFF PRESENT:

Scott Walker, City Attorney
Kristyn Adkins, Planning Technician

Mrs. Adkins stated there was some additional information for the Clubhouse Athletics project they would review tonight.

Motion Member Bolliger to approve the November 20, 2023 meeting minutes. Seconded by Member Riddle. Motion passed 5-0.

NEW BUSINESS:

**1. Z23-000068 – CERTIFICATE OF APPROPRIATENESS – TRIM COLOR CHANGE
(CLUBHOUSE ATHLETICS)**

Staff presented the item.

**Motion Member Riddle to approve Z23-000068. Seconded by Member Bertocci.
Motion passed 5-0.**

2. Z23-000042 – CERTIFICATE OF APPROPRIATENESS – DUPLEXES (DAVID SUTTON)

Staff explained that this item must be tabled, as it is contingent upon the Special Exception that the plan board tabled prior to this.

Motion Member Bolliger to table Z23-000042 till March 18, 2023. Seconded by Member Riddle. Motion passed 5-0.

Motion Member Riddle to adjourn the meeting. Seconded by Member Bolliger. Motion passed 5-0. Adjourned at 8:33PM.

NEW BUSINESS #1

Z24-000007 : CERTIFICATE OF APPROPRIATENESS
FRAME IN WALL AND BACK DOOR
SHEFFIELD ENTERPRISES LLC



Planning Department
23718 W US HWY 27, High Springs FL 32643
386-454-7322

**CERTIFICATE OF APPROPRIATENESS – APPLICATION
BOARD APPROVAL**

Attach plan, sketch, materials list, colors, and any information to determine appropriateness of the project. If not provided, this will delay the application process.

DATE: 2/8/24 PERMIT NO.: 224-000007
APPLICANT: Alan + Janet Alligood PHONE: 352-494-7112
PROJECT LOCATION: 18568 High Springs Main ST
OWNER'S NAME: Sheffield Enterprises LLC
TAX PARCEL NUMBER: 00627-000-000
DESCRIPTION OF PROJECT:
Frame 16' x 8' opening Installing walk door and Roll up Door
with Hardi Board on exterior Rear of Building

LIST OF MATERIALS AND COLORS:
3'0" x 8' walk Door, 7'0" x 10' Roll up Door, Hardi Board and Trim
Existing Slide Doors Black, New doors + Siding Black

APPLICATION FEE: \$100.00 (Must submit fee with application)

I HEREBY CERTIFY that I am the simple owner of record of the above described property (or have attached my authority) to apply for this permit.

Archie Alan Alligood
Applicant Signature

Archie Alan Alligood
Print Name

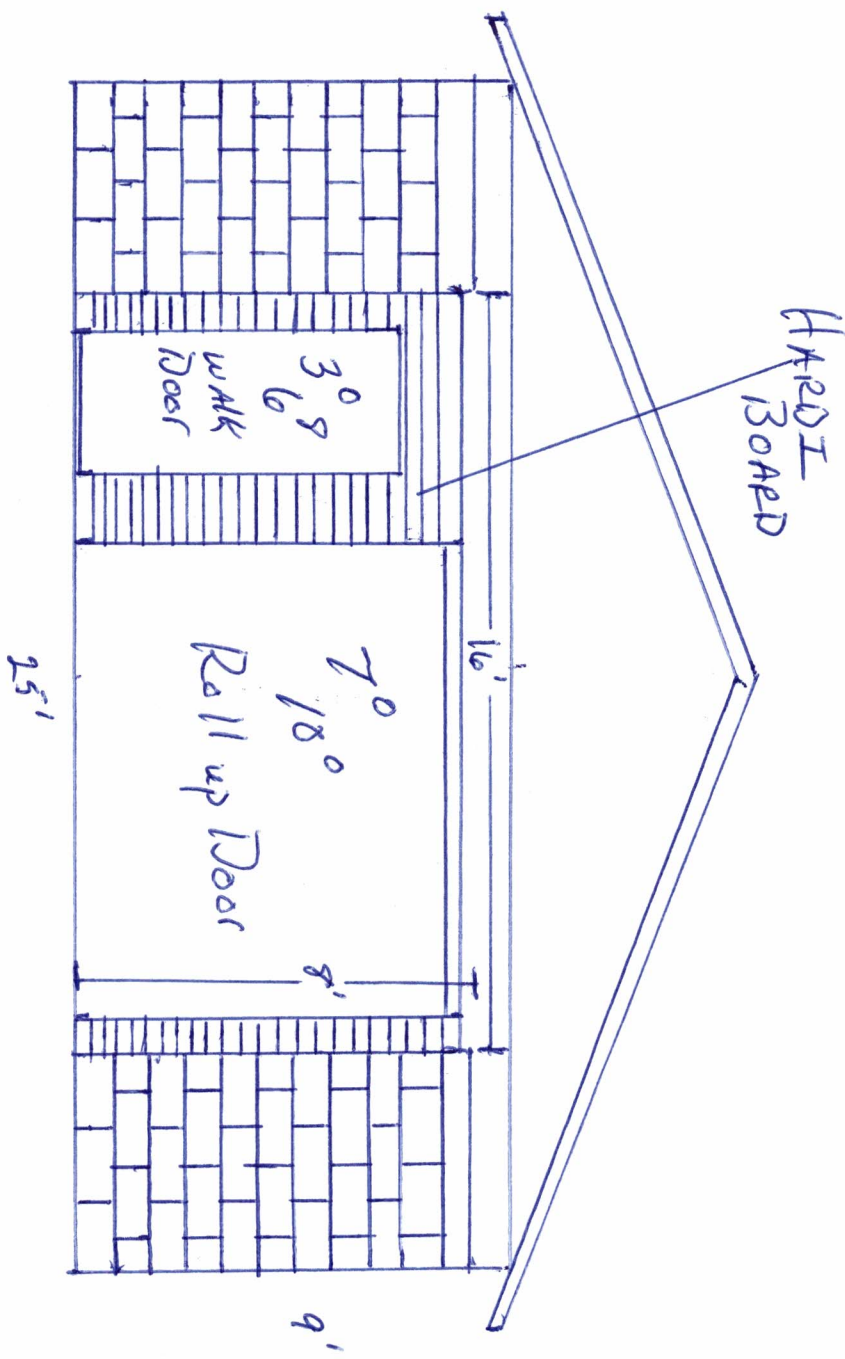
NOTE: Building and/or other permits may be required before proceeding with project. The appropriateness approval expires within one year of approval date. If work is discontinued for a six month period or longer the project will be considered abandoned.

STAFF USE ONLY: APPROVED _____ NOT APPROVED _____

ZONING ADMINISTRATOR _____

DATE _____

18568 High Springs Mtn ST



Rear View

NEW BUSINESS #2

Z24-000008 : CERTIFICATE OF APPROPRIATENESS
RESIDENTIAL SHED
FORREST



Planning Department
23718 W US HWY 27, High Springs FL 32643
386-454-7322

**CERTIFICATE OF APPROPRIATENESS – APPLICATION
BOARD APPROVAL**

Attach plan, sketch, materials list, colors, and any information to determine appropriateness of the project. If not provided, this will delay the application process.

DATE: 11/30/24 PERMIT NO.: 224-000008
APPLICANT: Shannon Forrest PHONE: 334 714 1984
PROJECT LOCATION: 24384 NW 187th RD, High Springs, FL 32643
OWNER'S NAME: Shannon Forrest
TAX PARCEL NUMBER: _____

DESCRIPTION OF PROJECT:
Installing a portable building. 12'x20' side lofted barn. wood panel
siding and a metal roof.
The building will be setback 10 feet from the property line.

LIST OF MATERIALS AND COLORS:
Wood building with metal roof. Dark ebony siding, black trim and
black roof.

APPLICATION FEE: \$100.00 (Must submit fee with application)

I HEREBY CERTIFY that I am the simple owner of record of the above described property (or have attached my authority) to apply for this permit.

Sh Forrest
Applicant Signature

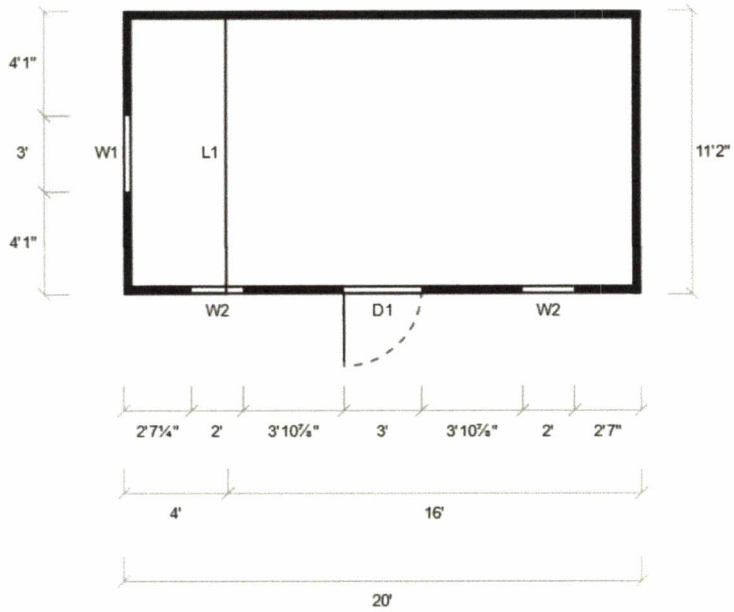
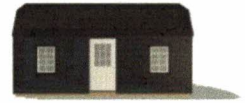
Shannon Forrest
Print Name

NOTE: Building and/or other permits may be required before proceeding with project. The appropriateness approval expires within one year of approval date. If work is discontinued for a six month period or longer the project will be considered abandoned.

STAFF USE ONLY: APPROVED _____ NOT APPROVED _____

ZONING ADMINISTRATOR _____

DATE _____



SYMBOL LEGEND			
W1	3'x3' Window	D1	9-Lite 36" Door
W2	2'x3' Window	L1	Loft: 4' Left
	Closed Wall		

NEW BUSINESS #3

Z24-000009 : CERTIFICATE OF APPROPRIATENESS
SIDING REPLACEMENT & EXTERIOR PAINT
WOMEN'S CLUB



Planning Department
23718 W US HWY 27, High Springs FL 32643
386-454-7322

**CERTIFICATE OF APPROPRIATENESS – APPLICATION
BOARD APPROVAL**

Attach plan, sketch, materials list, colors, and any information to determine appropriateness of the project. If not provided, this will delay the application process.

DATE: 2/7/24

PERMIT NO.: 224-000009

APPLICANT: GFWC High Springs New Century Woman's Club PHONE: 386-454-0124

PROJECT LOCATION: 23674 West U.S. Highway 27, High Springs, FL 32643

OWNER'S NAME: GFWC High Springs New Century Woman's Club, Inc.

TAX PARCEL NUMBER: 00638000000

DESCRIPTION OF PROJECT:

Remove trim and shingles from gable area - Replace rotten wood - Fir out paneled area to match plane of lap siding
Retrim windows, doors and corners with James Hardie trim or Pine novelty siding
Install house vapor wrap and new siding. Lower area and A/C, James Hardie plank or Pine novelty siding
Gable end James Hardie Shake siding or Pine novelty siding
Install new flashing tape on windows - Pressure wash and paint building - Restore windows to original appearance

LIST OF MATERIALS AND COLORS:

Lower area James Hardie plank or Profile Pine - Gable area James Hardie Shake or Pine novelty siding
Building color white - Trim light green

APPLICATION FEE: \$100.00 (Must submit fee with application)

I HEREBY CERTIFY that I am the simple owner of record of the above described property (or have attached my authority) to apply for this permit.

Carole Tate
Applicant Signature

Carole Tate
Print Name

NOTE: Building and/or other permits may be required before proceeding with project. The appropriateness approval expires within one year of approval date. If work is discontinued for a six month period or longer the project will be considered abandoned.

STAFF USE ONLY: APPROVED _____ NOT APPROVED _____

ZONING ADMINISTRATOR

DATE

GFWC High Springs New Century Woman's Club

NEW CENTURY
WOMAN'S
CLUB

23674

2024
Calendar



